

Maintenance Worker
Christ The King Lutheran Church
Position Profile

Christ the King (CTK) is a biblically-based Lutheran church in Kingwood, Texas. Our mission is to increasingly multiply the number of people following Jesus, who then help others.

Christ the King is currently seeking candidates for a part-time Maintenance Worker opportunity. See below job duties and requirements.

Job Title: Maintenance Worker

Job Type: Part-time (approximately 20 hours per week). Schedule is flexible and it requires evening and weekend work depending on the church's needs and demands. Attention should be given to maximize time for coordination of facilities usage.

Reports to: Church Administrator/Facilities Manager.

Essential Duties and Responsibilities:

Performs general maintenance and repairs for CTK's 11 acres of grounds and 59,000 sq. ft. of facilities and equipment.

1. Receives requests for service maintenance, prioritizes work orders and handles each in the most efficient manner.
2. Performs minor to moderate level plumbing repairs, replacements, and/or installations including repairing leaks and removing clogs in sinks and toilets.
3. Performs minor electrical repairs and replacement of light fixtures, bulbs and related items.
4. Spot cleans carpets as required.
5. May perform painting projects and repairs of wall and woodwork.
6. Coordinates activities with Facilities staff.
7. Responds to emergency calls.
8. Inspects the site and buildings regularly becoming familiar with inherent problems and repairing same while performing daily duties.
9. Performs other related duties as assigned.

Required Skills:

- A minimum of 3 years of general maintenance experience required.
- High School diploma or equivalent GED required.
- General knowledge of the repair lighting fixtures, and plumbing.
- Knowledge and skills to operate common and specialized tools for repairs and maintenance.
- Ability to visually inspect building and grounds to determine adherence to standards.
- Knowledge and skills to organize, prioritize and meet deadlines.
- Ability to read, interpret and apply written instructions for repair and maintenance of equipment.
- Attention to details and uses resources effectively.
- Basic knowledge of Microsoft Word, Excel as well as Outlook.
- Requires minimal supervision.

Physical Requirements:

- While performing the duties of this job employee is required to sit, stand, bend, walk, use hands and fingers to control objects, reach with hands and arms, climb stairs and ladders, balance, stoop, kneel, crouch, crawl, talk and hear. Lift 50 lbs. individually and up to 100 lbs. with assistance devices (dollies, hand trucks, additional persons).
- Must be able to see and read to complete forms, read reports and visually determine the correct working order of equipment and facilities.

Please note: given the nature of this position, we require that all candidates complete a criminal background check, physical with drug screen as well as back x-ray.

Salary will vary depending on experience.

For more information or to request an employment application, please email: Sandyf@christ4u.net